



«АККРЕДИТТЕУ ЖӘНЕ РЕЙТИНГТИҢ  
ТӘУЕЛСІЗ АГЕНТТІГІ» КЕМ

НУ «НЕЗАВИСИМОЕ АГЕНТСТВО  
АККРЕДИТАЦИИ И РЕЙТИНГА»

INDEPENDENT AGENCY FOR  
ACCREDITATION AND RATING

# REGULATION ON POST-ACCREDITATION MONITORING OF THE EDUCATIONAL INSTITUTIONS AND (OR) EDUCATIONAL PROGRAMMES



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INDEPENDENT AGENCY FOR  
ACCREDITATION AND RATING

**Approved by the  
Order of the Director of NPI  
«Independent Agency for  
Accreditation and Rating »  
No. 06-11-ОД dated 26 December  
2011**

*(as amended and supplemented by  
order No. 82-18 / 1-ОД dated September  
28, 2018)*

## **Regulation on post-accreditation monitoring of the Educational institutions and (or) educational programmes**

### **1. General Provisions**

1.1 This Regulation on post-accreditation monitoring of the educational institutions and (or) educational programmes (hereinafter - Regulation) was developed in accordance with the Statutes and Accreditation Standards of the Independent Agency for Accreditation and Rating (hereinafter - IAAR) regardless of the level and direction of education.

1.2 This Regulation defines the procedures and rules to conduct post-accreditation monitoring of educational organisations and (or) programmes in the framework of the Action Plan for the implementation of the recommendations of the IAAR External Expert Panel (hereinafter - EEP) prescribed in the final report of the EEP.

1.3 Post-accreditation monitoring is carried out to monitor that the recommendations, prescribed by External Expert Panel are implemented by the accredited institution of education and (or) an accredited educational programme in accordance with the criteria of post-accreditation monitoring described in the section 4 of this Regulation.

1.4 All costs associated with the review of the educational institution's interim report on post-accreditation monitoring and a visit to the educational organisation as part of post-accreditation monitoring are stipulated in the Service Agreement (for post-accreditation monitoring).

### **2. The Procedure to Submit an Interim Report on the Post-Accreditation Monitoring**

2.1 Within 7 (seven) working days after the meeting of the Accreditation Council, the IAAR sends an official letter to the organisation of education with the

result of the decision on accreditation (1, 3, 5 and 7 years) or denial of accreditation.

2.2 In the case of a positive accreditation decision, within a period not more than 60 (sixty) calendar days after receipt of an official letter with the decision and the final report of the EEP, the organisation of education submits to the IAAR an Action Plan for quality improvement within the framework of EEP recommendations (hereinafter - the Plan) according to form (Appendix 1), which is signed by the first head and certified by the seal.

2.3 The IAAR shall consider the received Plan within 30 (thirty) calendar days and, if necessary, informs the accredited institution of education about the need for changes and additions.

2.4 The IAAR has the right, if necessary, to involve reviewers, including members of the EEP, for peer review of the Plan.

2.5 Within 7 (seven) working days after the meeting of the Accreditation Council, the decision on the accreditation of the educational organisation and (or) the educational programme and the final report of the EEP are transferred to the head of post-accreditation monitoring for further work.

2.6 Accredited organisation of education should prepare interim reports in accordance with the approved Action Plan. Interim reports in electronic form are sent to the IAAR 2 (two) months before the expected date of the post-accreditation monitoring procedure, and the educational organisation concludes a Service Agreement (for post-accreditation monitoring) with the IAAR.

2.7 The post-accreditation monitoring is carried out in the case of accreditation for a period of 3 (three) years, 5 (five) years and 7 (seven) years in accordance with the following table:

<b>ACCREDITATION DURATION</b>	<b>3 (three) years</b>	<b>5 (five) years</b>	<b>7 (seven) years</b>
Frequency of submission of interim report	<i>Once every 1.5 years</i>	<i>Once every two years</i>	<i>Once every three years</i>

2.8 Interim Report contains an analysis of the implementation of the recommendations in accordance with the approved Plan and information on significant changes in the structure and activities of the accredited educational organisation and (or) in the content of the educational programme for the entire period from the date of receipt of the certificate of accreditation. At the same time, documents confirming information on implementation (orders, regulations, instructions and others) in accordance with Appendix 2 are attached to the interim report.

2.9 In case of non-compliance with the recommendations of the EEP and failure to provide an interim report, as well as the lack of information about the changes carried out in the educational organisation, the IAAR submits the issue of

suspending and (or) revoking the certificate of accreditation at the next meeting of the Accreditation Council for decision-making.

2.10 If the educational organisation refuses to conclude an Agreement with the IAAR on post-accreditation monitoring, the IAAR submits the issue of revoking the certificate of accreditation to the next meeting of the Accreditation Council for decision-making.

### **3. The Procedure for Monitoring the Implementation of the EEP Recommendations within the Post-Accreditation Monitoring**

3.1 The IAAR examines the interim reports submitted by the educational organisation with supporting documentation on the implementation of the recommendations of the EEP.

3.2 After submission to the IAAR by the educational organisation of an interim report on post-accreditation monitoring, in the case of accreditation of the educational organisation and (or) educational programme for a period of 5 years and (or) 7 years:

- the first stage of post-accreditation monitoring is carried out by agreement of the date of the site visit of the expert group to the educational organisation;
- the second stage of post-accreditation monitoring is carried out without a site visit of the expert group to the educational organisation, based on the study of the interim report by experts.

In the case of accreditation of an educational organisation and (or) an educational programme for a period of 3 years, post-accreditation monitoring is carried out with a site visit by an expert group to the educational organisation, upon agreement of its date.

The site visit of the expert group to the organisation of education can be carried out both in full-time form and in the online format using IT-technologies.

3.4 The IAAR Expert Group develops a programme of the site visit and agrees on the dates of the site visit with the educational organisation.

3.5 Post-accreditation monitoring is carried out in the following cases:

- in the case of accreditation for a ***period of 3 (three) years***, post-accreditation monitoring takes place in 1.5 years from the date of receipt of the certificate of accreditation;
- in the case of accreditation for a ***period of 5 (five) years***, post-accreditation monitoring takes place once every two years from the date of receipt of the accreditation certificate;
- in the case of accreditation for a ***period of 7 (seven) years***, post-accreditation monitoring takes place once every three years from the date of receipt of the accreditation certificate.

3.6 The IAAR forms an Expert Group, which is approved by the General Director of the IAAR. The Expert Group consists of reviewers and employee of the IAAR in the amount of not less than two (2) people.

3.7 The duration of site visit to the educational organisation by the IAAR

expert group within the post-accreditation monitoring to analyse the implementation of the EEP recommendations is no more than 2 (two) calendar days.

3.8 Post-accreditation monitoring is carried out in accordance with the criteria for its conduct in accordance with section 4 of this Regulation.

3.9 Upon completion of the site visit within 10 (ten) days the Expert Group prepares a report on the results of visit to an accredited institution of education and (or) the educational programme within the framework of post-accreditation monitoring.

If the post-accreditation monitoring procedure is carried out without a site visit to the educational organisation, the report by the Expert group is drawn up within 20 (twenty) calendar days from the date of receipt of the institution's interim report.

#### **4. Post-Accreditation Monitoring Criteria**

4.1 Criteria of post-accreditation monitoring are defined according to standards of institutional and specialised accreditation and related to the identification of:

- no discrepancies / differences between the measures and actions taken by the organisation of education, the IAAR Standards and the EEP recommendations;
- positive changes in the content of education, forms and methods of teaching and assessment of knowledge, the quality of educational documentation, academic mobility of students;
- significant changes that may affect further compliance with the IAAR Standards;
- improvement of the education quality.

#### **5. Decision-Making on the Results of the Post-Accreditation Monitoring**

5.1 The submitted reports of the Expert Group on post-accreditation monitoring are sent to the Accreditation Council for consideration and decision-making.

5.2 If the educational organisation fails to meet the requirements set forth by the IAAR for post-accreditation monitoring, the Accreditation Council has the right to make one of the following decisions:

- «temporarily suspend the accreditation status»;
- «revoke the certificate of accreditation of an educational organisation by excluding it from the register of accredited educational organisations and (or) educational programmes, which may entail the cancellation of all previously achieved results of accreditation».

5.3 In the case of temporary suspension of the accreditation, the organisation of education should deal with the deficiencies within a specified period, after which the certificate is renewed. In case of repeated non-fulfillment of the requirements for post-accreditation monitoring of the IAAR, the accreditation certificate is revoked.

5.4 In case of early termination and revocation of accreditation, the educational organisation has no right to apply for accreditation in the IAAR within 1 (one) year from the date of the decision to revoke the accreditation of the educational organisation and (or) educational programme.

5.5 The decision of the Accreditation Council and the report of the Expert Group shall be communicated to the organisation of education within 7 (seven) working days from the date of the meeting of the Accreditation Council.

5.6 The organisation of education, in accordance with the IAAR Regulation on the Commission on Appeals and Complaints Consideration, can appeal to the IAAR against the decision of the Accreditation Council. In case of doubt about the competence of the Expert Group and representatives of the IAAR, or a gross violation committed by the members of the expert group, the educational organisation can send a complaint to the IAAR.



**An Action Plan for quality improvement within the framework of  
IAAR EEP recommendations for an accredited educational organisation and  
(or) educational programme**

No.	EEP recommendations	Follow-up actions	Deadlines	Responsible for execution



## **Recommended structure of the report on post-accreditation monitoring of educational organisation and (or) educational programme**

*The report should be submitted according to the following structure (the number of post-accreditation monitoring reports should correspond to the number of EEP reports)*

**Title page indicating the name of the educational organisation and (or) educational programme and the Accreditation Body (1 page)**

**Contents (with automatically edited table of contents) (1 page)**

**Introduction (1 page)**

*Information on the passage of accreditation and / or re-accreditation, terms of accreditation are indicated.*

### **I**

1.1 Recommendation of the EEP: .... (1-2 pages)

*It is necessary to provide an analysis of the implementation of the EEP recommendations. This analysis is based on the previously presented Action Plan for the implementation of recommendations and information on significant changes in the structure and activities of an accredited educational organisation and (or) in the content of the educational programme for the entire period from the date of receipt of the accreditation certificate indicating statistical data, if any (with supporting materials in the attachment to the report and / or links to the document).*

1.2 Recommendation of the EEP: .... (1-2 pages)

**II Relevant Standard .....**

2.1. Recommendation of the EEP: .... (1-2 pages)

*It is necessary to provide an analysis of the implementation of the EEP recommendations. This analysis is based on the previously presented Action Plan for the implementation of recommendations and information on significant changes in the structure and activities of an accredited educational organisation and (or) in the content of the educational programme for the entire period from the date of receipt of the accreditation certificate indicating statistical data, if any (with supporting materials in the attachment to the report and / or links to the document).*

2.2. Recommendation of the EEP: .... (1-2 pages)

**Conclusion (1-2 pages)**

*General conclusions on the implementation of the recommendations and further improvement of the quality of education.*

**Appendices to the post-accreditation monitoring report (drawn up in a separate**



file).

